

**Progressive Auto Works**  
**2425 New Dorset Terrace**  
**Powhatan, VA 23139**  
**804-598-6180**

- 1 - Please write your service instructions on this form
- 2 - Sign at the bottom of this form.
- 3 - Lock your car, place the keys and this form in the after hours drop off envelope and seal.
- 4 - Drop the envelope in our mail slot.

Name\_\_\_\_\_

Address\_\_\_\_\_

City\_\_\_\_\_State\_\_\_\_\_Zip\_\_\_\_\_

Home Phone\_\_\_\_\_Work Phone\_\_\_\_\_Cell Phone\_\_\_\_\_

Email\_\_\_\_\_

Year\_\_\_\_\_Make\_\_\_\_\_Model\_\_\_\_\_License #\_\_\_\_\_

Color\_\_\_\_\_Mileage\_\_\_\_\_

Check and/or Repair the Following:

_____Lubrication Service	_____Oil and Filter	_____Air Cleaner
_____Transmission Oil	_____Differential Oil	_____Oil Leaks
_____Engine Tune Up	_____Muffler	_____Exhaust System
_____Emission Service	_____State Inspection	_____Clutch
_____Brake	_____Alignment	_____Wheel Bearings
_____Balance Wheels	_____Rotate Tires	_____Steering & Shocks
_____Lights	_____HVAC	_____Flush Radiator

Additional Information:\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

NOT RESPONSIBLE FOR ANY PERSONAL ITEMS LEFT IN VEHICLE. I hereby authorize the above repair work to be performed along with the necessary materials. Employees of Progressive Auto works may operate the above vehicle for purposes of testing, inspection or delivery at my risk. An express mechanic's lien is acknowledged on the above vehicle to secure the amount of the repairs thereto. Progressive Auto Works will not be held responsible for loss or damage to vehicle or articles left in the vehicle in case of fire, theft, accident, or any other use beyond their control.

Signed X\_\_\_\_\_

Repairs are to be paid upon deliver of vehicle.